



# Housing SA

## Application to undertake alterations or additions to property

Region:		Customer number:	
Customer name:			
Phone number:			
Address:			
Suburb:		Postcode:	
<b>1. Tenant must provide with this application a site plan / drawing of proposed alteration to Housing SA prior to applying to council for approval.</b>			
	Garage		Carport / Veranda
	Pergola		Other (e.g. Toolshed, Shade-house, Aviary)
<b>2. Work requiring electrical / plumbing / gas must be completed by a licensed trades person only to AS/NZS standards (a certificate of compliance must be supplied on completion of electrical / plumbing / gas work)</b>			
	Air Conditioner - Type:		
	Air Conditioner - Location: (Note: AC Units not to impede common paths or restrict egress; Noise levels of the AC Unit must comply with current EPA Noise regulations.)		
	Security System/Alarm – Location		
	Ceiling Fans – Location		
	Sensor Light – Location		
	Exhaust Fan/Heat Lamp – Location		
	Other – Location		
	Solar PV System (a Deed must be completed)		
<b>3. The following alterations require Housing SA approval only</b>			
	TV Antenna – Location		
	Cable/Satellite TV Installation (Satellite dish <b>not permitted</b> on any group sites) – Location		
	Blinds – Location		
	Roller Shutters – Location		
	Concrete/Brick Paving – Location		
	Security Doors/Screens (Not permitted on WUF foyers or stairwells) – Location		
	Other - Location		
<b>I understand that I must:</b>			
1. Not commence any work until written approval is received from Housing SA.			
2. Comply with the requirements of any law/council that applies to the work and obtain any approvals required by law.			
3. Engage a registered or licensed person to undertake the work, when required by law and ensure that any work is undertaken in a tradesperson like manner.			
4. Remove the addition and make good to Housing SA satisfaction when vacating the property or compensate for any costs incurred in repairing any damage to the premises caused in undertaking or removing alterations or additions.			
5. Inform Housing SA when the approved alterations or additions are completed.			
6. Comply with the Residential Tenancies Act 1995 which allows a landlord to commence eviction proceedings against a tenant for breaching a term of a residential tenancy agreement by making alterations and additions without permission from the landlord.			
I further agree to <b>release</b> and <b>indemnify</b> Housing SA from and against any claim that may arise as a result of the alteration or addition including any personal injury or property damaged.			
<b>Signature</b>			
<b>Date</b>			
<b>Office Use Only Housing SA: Approval to undertake alterations or additions to property</b>			
Approved / Not approved (circle appropriate reason)		USERID:	
Signature:		Date:	
<b>Approval conditions</b>			
Yes	No	Is final inspection required	
Final Inspection and work completed as per application		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Certificate of Compliance number (if applicable)		<input type="checkbox"/> YES	<input type="checkbox"/> NO
USERID:		Date:	
Signature:			

Common requests that are made by the tenant but are not permitted by Housing SA for the following reasons: building structure integrity; possible exposure to hazardous substances; contravene building codes.

## Work not permitted:

- Antennae on Asbestos or Tiled Roof
- Bathroom Modifications (Are permitted in solid pre 1990 houses but not brick veneer)
- Ceramic Wall Tiling
- Chair Lifts
- Changeover Gas or Electric Stoves
- Enclosures to any Carport / Garage under the Main Roof or to Carports / Garages that reduce light or ventilation
- Exhaust Fans
- External Painting
- Finishes to Porches or Veranda's
- Floor Tiling to Wet Areas
- Flow Meters
- Flueless Gas Heaters
- Front Fence Extensions Over 1.5M (with the exception of electric gates 1.8M)
- Hot Water Unit (HWU) all types including solar
- In Ground Swimming Pools
- Insulation
- Installation of Gates and / or Fences within Medium Density, Cottage Flat or WUF Sites
- Internal Painting
- Internal Wall Alterations
- Kitchen Cupboard Replacement
- Major Bathroom Modifications
- Raising the Height of an Existing Fence or Gate
- Removal of Smoke Detectors
- Roof Mounted Air Conditioners on Steel Framed Roof
- Roof Mounted Rotating Vents on Metal Clad and Tiled Roofs
- Roof Mounted Rotating Vents or Air Conditioners on Asbestos Roof
- Satellite Dish any multiple sites (eg: WUF, CF etc)
- Side or Screen Fence Extensions
- Side or Screen Fence Height Extensions
- Side Wing Gates – are permitted under certain conditions
- Skylights
- Spa Bath - Internal
- Styrene Ceiling Tiles
- Tiling to Bathrooms
- Walk Up Flat Foyer Safety Screen Door
- Walk Up Flat Foyer Security Door
- Wall Mounted Air Conditioner in Steel Frame Walls in other than provided A/C Opening
- Wallpaper
- Water Bed are permitted under certain conditions